



City of Gulfport

Water Department

Utility E-Bill Authorization Form

Customer Name: _____ (required)

Account Number: _____ (required)

Service Address: _____ (required)

Phone Number: _____ (required)

Email Address: _____ (required)

Please read and acknowledge this important information regarding your statement delivery method.

Terms and Conditions

- By completing this form, you are choosing to receive your City of Gulfport Water Bill electronically, and will not be receiving a statement by mail.
- You have the right to withdraw your consent at any time by contacting the Water Department at 228.868.5720 or by submitting an E-Bill Cancellation form, which may be found on our website.
- Once enrolled in the electronic E-Bill program, you are responsible for ensuring receipt of the email. The City of Gulfport will email your statement to the email address you provide. If you fail to receive your E-Bill, you are still responsible for all charges on the account by the due date. If payment is received after the due date, penalties will apply. In order to ensure that we are able to provide you with accurate billing information, you must notify us, at least 3 days before your Bill Date, of any change in your email address. The City cannot ensure electronic delivery of you water bill.
- You will receive a confirmation email once your email address is added to our system. Please reply to the confirmation email to complete the E-Bill setup of your account.
- All electronic bill statements can be printed and/or saved to your computer for your records.

I have read and understand the Terms and Conditions above, and by signing below, I authorize the City of Gulfport to send water bills for this account to my email address.

Signature: _____ Date: _____

Return completed **City of Gulfport**
form to: **Utility Billing**
1422 23rd Avenue
Gulfport, MS 39501
Phone: 228.868.5720 | Fax: 228.868.5722
Email: utilitybilling@gulfport-ms.gov

Office Use Only:
Confirmation email received: <input type="checkbox"/>
Completed by: _____
Date Completed: _____