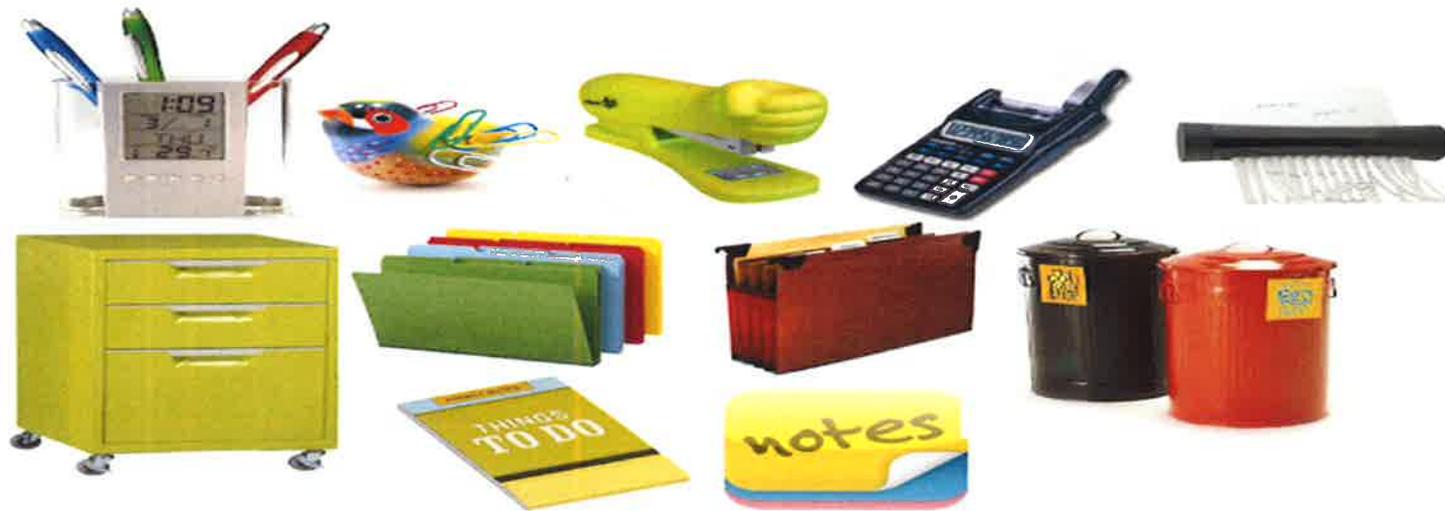


City of Gulfport Generic Office Supplies



Suppliers

The screenshot displays the Sun Coast Business Supply website interface. At the top, the browser address bar shows the URL <http://www.suncoastbusinesssupply.com/>. The website header includes navigation links for Home, Quick Order, Ink And Toner, and My Accounts. The Sun Coast Business Supply logo is prominently displayed on the left. A search bar with the placeholder text "Enter keywords or item #" and a Search button is located in the center. To the right of the search bar, a shopping cart icon indicates "0 Items : \$0.00". Below the search bar, there are links for "Please Login" and "Register Me!". A horizontal menu bar lists categories: Paper, Envelopes & Mailers; Office Equipment & Equipment Supplies; Janitorial/Maintenance & Lunchroom Supplies; Shop All Categories; and Featured Items. The main content area features a large yellow and orange banner with the text "THINKING OFFICE SUPPLIES? THINK SUN COAST!" and a cartoon illustration of a blue face with a thought bubble containing office supplies. To the right of this banner, there is a section titled "KEEP YOUR WOUNDS CLEAN AND SAFE" with an image of hands applying a bandage. Below this, a "CLICK NOW!" button is accompanied by text: "Videos Images Brochures & More" and the HON logo. At the bottom right, the HP logo is displayed next to the text "Qualified Supplies Partner" and "2016". The Windows taskbar at the bottom shows the system clock as 2:02 PM on 9/23/2016.

GULF COAST BUSINESS SUPPLY

- HOME
- ABOUT
- ONLINE STORE
- CONTACT
- KEURIG
- GSA CUSTOMERS
- MORE



WE OFFER NAME
BRANDS FOR YOUR
BUSINESS!



Contact Information

Sun Coast Business Supply

- Phone – 228-868-8710
- Fax – 228-868-2722
- Web – www.suncoastbusinesssupply.com
- POC – Fred

Gulf Coast Business Supply

- Phone - 228-831-1019
- Fax – 228-831-1046
- Web – www.gcbs.net
- POC – Wes Rea

Ordering Guidelines

1. All request under \$5,000.00 will be placed with the lowest vendor as shown on the office supply tab sheet.
2. All requests over \$5,000.00 will be submitted to the purchasing office and the purchasing staff will solicit bids.
3. Any requests for Brand Name Items must be submitted to purchasing with justification - this request must be approved through the Department Director. The purchasing department will solicit bids for these items.
4. The office supply tab sheet will be available on the Purchasing web page. <http://www.gulfport-ms.gov/purchasing.shtml>

Ordering Processes

- Each user will log in to the applicable web site – you will place items in a shopping car/basket – an email will automatically be sent to the purchasing staff and the staff will approve purchase.



Questions and Comments

