

**Request for Proposal for
Security Guard Services Armed and Unarmed
City of Gulfport, MS**

The City of Gulfport intends to employ individuals and/or qualified firms to represent the city of Gulfport by providing Professional Security Guard Services at the Gulfport Municipal Court and on an as needed basis.

Delivery of Proposal – One (1) original, three (3) copies and one (1) digitally converted copy of the completed proposal must be received at the Procurement Office, 1410 24th Avenue, Gulfport, MS 39501, no later than 4:00 pm local time on May 11, 2018 at which time the proposals will be delivered to a selection committee. Proposals shall be identified as **RFP for Security Guard Services**. Proposals received after the date and time stated above will be returned unopened. Faxed proposals are not acceptable.

Packages may be obtained at the Procurement Office, 1410 24th Avenue, Gulfport, MS 39501. All inquiries should be directed in writing to Procurement Manager, at same address or via e-mail at cdebenport@gulfport-ms.gov, no later than seven (7) days prior to the opening date of the proposal.

“The City of Gulfport now offers Electronic Bidding. Official bid documents can be downloaded from Central Bidding at www.centralbidding.com. Electronic bids and/or reverse auction bids can be submitted at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.”

Proposals may be held by the City of Gulfport, Mississippi, for a period not to exceed ninety (90) days from the date of receipt of proposal.

The selection committee will review each proposal based on the grading criteria published in the RFP document and will assist the City’s governing authority in evaluating the submissions and assessing the most qualified. The governing authority retains the ultimate authority in making these determinations. The committee may develop a short list from which interview will be scheduled and evaluation will be based in part on review of ONLY the data submitted in response to the request for Qualifications. Upon final selection(s) and a determination made by the City’s governing authority, written contracts may be awarded to the individual(s)/firm(s) whose proposal is determined by the governing authority to be the most qualified.

The City of Gulfport reserves the right to reject any and all proposals and to discontinue contract execution with any party at any time prior to final contract execution. The City of Gulfport is an equal opportunity employer.

Direct contact with any city employee, including the Governing Authority on the subject of this proposal is strictly forbidden. Violation of the paragraph will result in disqualification of your submission.

Ad Dates: 04-06-18 & 04-13-18

Send Invoice & Proof of Publication to: Connie Debenport, CPPB
Purchasing Manager
City of Gulfport
P. O. Box 1780
Gulfport, MS 39502-1780

