

GULFPORT REDEVELOPMENT COMMISSION
ADVERTISEMENT
REQUEST FOR PROPOSALS FOR SERVICES TO FURNISH AND INSTALL
EXHIBITS / GRAPHICS FOR THE
MS AQUARIUM

Notice is hereby given that the Gulfport Redevelopment Commission as the Urban Renewal Agency for the City of Gulfport, Mississippi (hereinafter referred to as the "Owner"), will receive proposals at the Office of Procurement, 1410 24th Avenue, 2nd floor, Gulfport, **until 4:00 P.M. local time on May 31, 2018** for the following – "**Services to Furnish and Install Exhibits / Graphics.**"

Interested service providers should log-in or register for a free account to view and order Proposal Documents. All plan holders are required to have a valid email address for registration. The cost of the proposal documents are non-refundable and must be purchased through the website (digital and hard copies). Questions regarding website registration and online orders please contact Plan House at (228) 248-0181.

The City of Gulfport now offers Electronic Proposal submissions. All Documents can be downloaded from Central Bidding at www.centralbidding.com. Electronic proposals can be submitted at www.centralbidding.com. For any questions relating to the electronic process, please call Central Bidding at 225-810-4814.

Proposal Documents may also be examined at the following locations:

1. Office of the Architect, Eley Guild Hardy Architects, P.A., 1091 Tommy Munro Drive, Biloxi, MS 39532.
2. ABC Plan Rooms, Gulfport and Jackson, Mississippi.
3. AGC Plan Rooms, Gulfport and Jackson, Mississippi.
4. MS Procurement Technical Assistance Program (MTAP); MDA, Minority & Small Business Development, Woolfolk Bldg., 501, NW Street, Ste B01, Jackson, MS 39201

One (1) unbound reproducible original, four (4) bound copies and one (1) electronic copy of the proposal shall be submitted to Owner. All proposals must be sealed and clearly marked on the outside of the envelope as indicated "**Professional Services to Furnish and Install Exhibits / Graphics** and addressed to the Office of Procurement, 1410 24th Avenue, Gulfport, MS 39501. All proposals must be received by the Office of Procurement, no later than **4:00 o'clock p.m. local time on May 31, 2018**, after which time they will be referred to the Selection Committee. Any submittal received after the above stated date and time will be returned unopened

In addition to the above, the sealed envelope shall list the Company Name and Address. Envelopes not so marked are submitted at the risk of the Proposer and the Owner nor any of its affiliates, employees, officers, or commissioners assume any responsibility for the premature opening of same by any Owner affiliate, employee, officer, or commissioner.

All inquiries shall be in writing and directed to the following office. No questions or requests for clarifications will be addressed within seven (7) business days of the due date of the proposal.

Office of Procurement
Attn: Connie Debenport, CPPB
1410 24th Avenue
Gulfport, MS 39501
cdebenport@gulfport-ms.gov

The selection committee will review each proposal based on the grading criteria as noted in the RFP package. The Owner retains the ultimate authority in making these determinations. The selection committee may develop a short list from which interviews will be scheduled and evaluation will be based ONLY on the data submitted in response to the request for proposal and such other information as the Owner may deem necessary or appropriate. Upon final selection(s) and a determination made by the Owner a written contract may be awarded to the individual(s)/firm(s) whose proposal is determined by the Owner to be the most advantageous to the project.

The Owner reserves the right to reject any and all proposals, in whole or in part, and to discontinue contract execution with any party at any time prior to final contract execution.

Direct contact with the Owner, including but not limited to City of Gulfport employees, including the Mayor and City Council, the Owner's Board of Commissioners, or the Owner's employees or affiliates regarding the subject of this proposal is strictly forbidden. Violation of this paragraph will result in disqualification of your submission.

This procurement will be paid for with grant funding from the Department of the Treasury and the Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act). Any contract resulting from this solicitation will be subject to the terms and conditions of said funding award, the RESTORE Act Financial Assistance Standard Terms and Conditions and Program-Specific Terms and Conditions, the Standard Sub-Award Terms and Conditions, the RESTORE Act, 33 U. S. C. 1321(t), Treasury Regulations 31 C. F. R. § 34 et seq., including 31 C. F. R. §§ 34, Subpart D, all applicable terms and conditions in 2 C. F. R. Part 200 (including Appendix II to Part 200), and all other OMB circulars, executive orders or other federal laws or regulations, as applicable.

An assortment of projects associated with the Mississippi Aquarium could be funded in part or in whole with Restore Acts funds and the successful bidder must comply with all federal, state, and local requirements and regulations, including but not limited to "Restore Act Financial Assistance Standard Terms and Conditions and Program Specific Terms and Conditions", any special grant conditions and E-Verify.

Minority and Women's business enterprises are solicited to submit a proposal and are encouraged to make inquiries regarding potential subcontracting opportunities and equipment, material and/or supply needs.

The Owner is NOT responsible for proposals which are mailed to the wrong address or which

arrive in the mail after the designated opening time.

The successful proposer must adhere to the Owner's policy concerning non-discrimination without regard to race, creed, color, age, sex, national origin or handicap.

Ad Dates: 04/16/18 and 04/23/18

Send Invoice and Proof of Publication to: Connie Debenport, CPPB
1410 24th Avenue,
Gulfport, MS 39501