

GULFPORT REDEVELOPMENT COMMISSION  
ADVERTISEMENT  
REQUEST FOR PROPOSALS TO PROVIDE  
PROFESSIONAL SERVICES FOR  
GEOTECHNICAL, MATERIALS TESTING AND  
SPECIAL INSPECTION SERVICES

Notice is hereby given that the Gulfport Redevelopment Commission as the Urban Renewal Agency for the City of Gulfport, Mississippi (hereinafter referred to as the "Owner"), will receive proposals at the Office of Procurement, 1410 24th Avenue, 2<sup>nd</sup> floor, Gulfport, **until 4:00 P.M. local time on Friday, September 22, 2017** for the following – **"Professional Services to Provide Geotechnical, Materials Testing and Special Inspection Services."**

Interested service providers should log-in or register for a free account to view and order Proposal Documents. All plan holders are required to have a valid email address for registration. The cost of the proposal documents are non-refundable and must be purchased through the website (digital and hard copies). Questions regarding website registration and online orders please contact Plan House at (228) 248-0181. Contract Documents may also be examined at the following locations:

1. Office of the Architect, Eley Guild Hardy Architects, P.A., 1091 Tommy Munro Drive, Biloxi, MS 39532.
2. ABC Plan Rooms, Gulfport and Jackson, Mississippi.
3. AGC Plan Rooms, Gulfport and Jackson, Mississippi.
4. MS Procurement Technical Assistance Program (MTAP); MDA, Minority & Small Business Development, Woolfolk Bldg., 501, NW Street, Ste B01, Jackson, MS 39201
5. South MS Contract Procurement Center, 1636 Poppo's Ferry Road, Ste 203, Biloxi, MS 39532; (228)396-1288.

**One (1) unbound reproducible original, four (4) bound copies and one (1) electronic copy (both in Word and as a PDF)** of the proposal shall be submitted to Owner. All proposals must be sealed and clearly marked on the outside of the envelope as indicated **"Professional Services to Provide Geotechnical, Materials Testing and Special Inspection Services"** and addressed to the Office of Procurement, 1410 24<sup>th</sup> Avenue, Gulfport, MS 39501. All proposals must be received by the Office of Procurement, no later than **4:00 o'clock p.m. local time on Friday, September 22, 2017**, after which time they will be referred to the Selection Committee. Any submittal received after the above stated date and time will be returned unopened

In addition to the above, the sealed envelope shall list the Company Name and Address. Envelopes not so marked are submitted at the risk of the Proposer and the Owner nor any of its affiliates, employees, officers, or commissioners assume any responsibility for the premature opening of same by any Owner affiliate, employee, officer, or commissioner.

The selection committee will evaluate the proposals and make recommendations to the Owner based upon the following set of criteria.

1. Project Plan	20%
2. Team Proposal/Key Personnel Proposal.	30%
3. Relevant Project Experience	10%
4. Availability of Key Personnel	10%
5. Cost	30%
TOTAL	100%

All other inquiries shall be in writing and directed to the following office. No questions or requests for clarifications will be addressed within seven (7) business days of the due date of the proposal.

Office of Procurement  
Attn: Connie Debenport, CPPB  
1410 24<sup>th</sup> Avenue  
Gulfport, MS 39501  
cdebenport@gulfport-ms.gov

The selection committee will review each proposal based on the grading criteria listed above. The Owner retains the ultimate authority in making these determinations. The selection committee may develop a short list from which interviews will be scheduled and evaluation will be based ONLY on the data submitted in response to the request for proposal and such other information as the Owner may deem necessary or appropriate. Upon final selection(s) and a determination made by the Owner a written contract may be awarded to the individual(s)/firm(s) whose proposal is determined by the Owner to be the most advantageous to the project.

The Owner reserves the right to reject any and all proposals, in whole or in part, and to discontinue contract execution with any party at any time prior to final contract execution.

**Direct contact with the Owner, including but not limited to City of Gulfport employees, including the Mayor and City Council, the Owner's Board of Commissioners, or the Owner's employees or affiliates regarding the subject of this proposal is strictly forbidden. Violation of this paragraph will result in disqualification of your submission.**

This procurement will be paid for with grant funding from the Department of the Treasury and the Mississippi Department of Environmental Quality under the Resources and Ecosystems Sustainability, Tourist Opportunities, and Revived Economies of the Gulf Coast States Act of 2012 (RESTORE Act). Any contract resulting from this solicitation will be subject to the terms and conditions of said funding award, the RESTORE Act Financial Assistance Standard Terms and Conditions and Program-Specific Terms and Conditions, the Standard Sub-Award Terms and Conditions, the RESTORE Act, 33 U. S. C. 1321(t), Treasury Regulations 31 C. F. R. § 34 et seq.,

including 31 C. F. R. §§ 34, Subpart D, all applicable terms and conditions in 2 C. F. R. Part 200 (including Appendix II to Part 200), and all other OMB circulars, executive orders or other federal laws or regulations, as applicable.

An assortment of projects associated with the Mississippi Aquarium could be funded in part or in whole with Restore Acts funds and the successful bidder must comply with all federal, state, and local requirements and regulations, including but not limited to “Restore Act Financial Assistance Standard Terms and Conditions and Program Specific Terms and Conditions”, any special grant conditions and E-Verify.

Minority and Women’s business enterprises are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontracting opportunities and equipment, material and/or supply needs.

The Owner is NOT responsible for proposals which are mailed to the wrong address or which arrive in the mail after the designated bid opening time. Proposals may be delivered in person to the Office of Procurement prior to the bid opening at the time, date and location listed above.

The successful bidder must adhere to the Owner’s policy concerning non-discrimination without regard to race, creed, color, age, sex, national origin or handicap.

Ad Dates: 08/15/2017  
08/22/2017

Send Invoice and Proof of Publication to: Connie Debenport, CPPB  
1410 24<sup>th</sup> Avenue,  
Gulfport, MS 39501